

SELLER INFORMATION & POLICY
Bay Village Early Childhood PTA
RESALE – Saturday, April 9, 2016

8:00 am – noon

Bay Middle School, 27725 Wolf Road

The BVECPTA Resale is a premier resale event. We ask that sellers be sure to quality-check their items and only sell the following:

- ☐ Gently used baby/children clothing sizes newborn–14/16 that are not faded and are free of tears and stains.
- ☐ Clean toys, books, and puzzles. **No broken parts or missing pieces.** Please do not sell stuffed animals.
- ☐ Gently used and clean baby furniture, bedding, car seats, strollers, highchairs, cribs/beds, bouncy seats, etc. Please check www.cpsc.gov for child product recalls.

SELLER COST:

\$20 per 9 ft. space (includes 6 ft. table) for BVECPTA members in good standing

\$30 per 9 ft. space (includes 6 ft. table) for all non-members

SELLER POLICY:

The BVECPTA reserves the right to remove any items from the sale due to wear, poor condition, stains or recall safety concerns. Each

seller will have a space 9 ft. wide and 6 ft. deep (or equivalent square feet). Spaces will be taped off to assure fairness to each seller.

There is no limit on the amount of tables a seller can purchase. You may not block the aisles and may be asked to rearrange if you are

blocking the view of another seller. Space assignments will be assigned on a first come first serve basis as the contracts are received.

Seller spaces are not reserved until the check and contract is received. Once the space is reserved there are **NO REFUNDS** for any

reason. Once we sell out of spaces we will maintain a waiting list. Confirmations will be emailed or mailed out to each seller. You will receive your space assignment when you arrive to set up. Sellers price and sell their own items as well as keep all of the profits. Please bring enough change for the entire day. BVECPTA will not provide change. You should consider offering bags to your buyers. We **will not** collect any leftover items for a donation at the end of the sale this year. Please arrange for childcare for your children. A large item area will be available.

PRIORITY REGISTRATION for BVECPTA member sellers ends **February 27, 2016**

FINAL REGISTRATION DEADLINE for all sellers is **March 26, 2016**

TIME/PLACE:

Bay Middle School Cafeteria

27725 Wolf Road, Bay Village, OH

Sale Hours: 8:00 am – noon on Saturday April 9, 2016

Early shopping for the public begins at 8:00 am (\$5 admission)

General shopping for the public 9:00 am – noon

(\$1 admission)

Set Up Hours: Friday, April 8: 5:30 – 8:00 pm and

Saturday, April 9 : 7:15 – 8:00 am

Pre-sale Hours: (open to all sellers and BVECPTA Resale

volunteers): Friday, April 8, 2016: 7:00 - 8:00 pm **ONLY**

All vehicles must be parked and away from the entrance by 7:30 am on Saturday. Tables must be manned at all times and must remain set-up until noon. This policy must be adhered to in all fairness to the buyers attending the sale. If you begin to pack your table prior to noon you may be asked to stop. Please retain this page for your records. Thank you!

REGISTRATION & CONTRACT FORM

Bay Village Early Childhood PTA

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8:00 am – noon

Bay Middle School, 27725 Wolf Road

PRIORITY REGISTRATION for BVECPTA member sellers ends February 27, 2016

(Registration will be opened up to the public after this date)

FINAL REGISTRATION deadline: March 26, 2016

Name: _____ Phone: _____

Additional Seller(s): _____

(Include name of additional sellers sharing the space so that we may provide a name badge for admittance to setup, day of event, etc.)

Email address*:(please print legibly)

*This is how you will receive your confirmation and future mailings from the BVECPTA Resale Committee. If you do not have an email address, please send your registration with a self-addressed stamped envelope so that we may mail your confirmation.

RESERVATION OF SPACE

BVECPTA members in good standing:

\$20 per space (includes table) for

of spaces

_____ x \$20 = \$ _____

Fee must accompany application and is non-refundable.

Non-members:

\$30 per space (includes table) for

of spaces

_____ x \$30 = \$ _____

Fee must accompany application and is non-refundable.

Please provide a summary of merchandise you plan to sell. Include gender and sizes. **If you are a vendor selling your own child-related merchandise, please indicate so here and include a description of your items.**

Providing this information will assist us in making table assignments.

As a space renter, I have read the BVECPTA Resale Seller and Information Policy and I understand and agree to the terms and conditions of this contract. I agree that I am responsible for the set-up, sale, and clean up of my items. The BVECPTA shall be released from liability and waived any and all claims for personal injury resulting from participation in the BVECPTA Resale; for all cause, whether foreseen or unforeseen.

Signature of Applicant: _____ Date: _____

Please make checks out to:

BVECPTA

Mail check, registration, and contract form to:

BVECPTA Resale

c/o Kate Grodek

31417 Bexley Dr.

Bay Village, OH 44140

For more information:

Email: jandolek99@hotmail.com

kate.Grodek@gmail.com

Website: www.bvecpta.org

